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# Max Crawford Medal 2024 Nomination Guidelines

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The Australian Academy of the Humanities is the national voice for cultural, creative and ethical thinking. We promote the study and application of the humanities because recording, explaining and predicting the human story brings distinctive and diverse ideas to decision-making and contributes to a better future for all.

The Max Crawford Medal was established in 1992 and is presented annually. The Medal celebrates the outstanding career of the late **R.M 'Max' Crawford OBE FAHA**, Foundation Fellow of the Academy and eminent historian, who greatly influenced the teaching of history in Australian universities and schools. The award is funded through the proceeds of a bequest to the Academy by Professor Crawford.

## PURPOSE

The Max Crawford Medal is Australia's most prestigious award for achievement and promise in the Humanities. It is presented annually to an early-career scholar working and publishing in the humanities, whose publications contribute towards an understanding of their discipline by the general public.

## ELIGIBILITY

1. Fellows and non-Fellows can nominate, but individuals cannot self-nominate. The Nominator must obtain the permission of the Nominee before nomination.
2. Nominees must be Citizens or Permanent Residents of Australia who are residing in Australia at the time of nomination.
3. Nominees must be in the early stages of their careers, which will be determined, *inter-alia*, by how recently a PhD was conferred. In normal circumstances it should have been conferred no more than five years prior to the closing date for nominations.
4. Nominees who have received their PhD more than five years ago but who can demonstrate a significant, commensurate period of career interruption (such as maternity or parental leave, carer's responsibility, illness, unemployment, or non-research employment) may be considered eligible. This includes disruptions caused by COVID-19. A justification for the career interruption must be submitted as part of the proposal.
5. The Awards Committee reserves the right to solicit nominations, which will be subject without favour to the same deadlines and competitive processes as unsolicited nominations.

## PLEASE NOTE

The Medal is awarded annually. If no suitable nominations are forthcoming, the Awards Committee reserves the right not to award the Medal.

## SELECTION CRITERIA

1. **Quality and Impact:** The Nominee's work must be both of high quality, and deep impact. It must be academically sound and thoroughly researched and have contributed to a deeper understanding of a humanities discipline amongst the general public.
2. **Enrichment of Cultural Life:** The Nominee's work must have contributed to the enrichment of the cultural life of Australia or have the potential to do so.
3. **Media/Genre:** The Nominee's work can exist in any form, as long as it fulfils the selection criteria. It could be a monograph, a television or radio documentary, a series of journal articles, a scholarly website, or a film of academic merit, etc.
4. **Goal Focused:** The Nominee's work must focus specifically on a particular research goal within the wider discipline. For example, for a series of journal articles to meet this criterion, they must all have in their purpose the development and/or conclusion of a specific path of research in a humanities discipline.

## SUPPORTING DOCUMENTATION

The Nominator must provide the Academy with the following material via the online application system:

1. **Nominee profile** (including current contact details, confirmation of residency status, and year PhD was awarded);
2. **Proposer profile** (including current contact details)
3. **Copy of PhD Testamur**
4. **Eligibility statement** completed by the Nominator (1500 words max). The statement should address the selection criteria, Nominee's eligibility, and highlight the importance of the Nominee's work;
5. **Reference letters (x2)** from two eminent scholars (max. 2 A4 pages each). Referees should address the selection criteria, indicating the contribution made by the Nominee to the relevant field, and interactions they have had with the Nominee. It is preferable that referees are not from the same institution as the candidate.
6. **Attachments** to include:
  - a. **Curriculum vitae** of the Nominee (max. four A4 pages), including a summary of the Nominee's career, evidence of the Nominee's commitment to a discipline in the humanities and major awards and fellowships. A list of the Nominee's most significant publications relevant to the award should be included in the four pages.
  - b. **Supporting material** (up to three additional supporting documents less than 5Mb each) such as published reviews of the work or works in question, or prizes received by the author, etc.

### PLEASE NOTE

The application form and all supporting documentation should be provided in English (or accompanied by a translation into English made by a NAATI-accredited translator).

The Proposer and/or the Nominee may be called upon by the Awards Committee to provide evidence of claims made within submitted documentation.

## PAST RECIPIENTS

Previously successful recipients of the Max Crawford Medal are ineligible to be nominated for another round of the Max Crawford Medal.

## PREVIOUS NOMINEES

Previously unsuccessful Nominees are eligible with respect to the same work for which their nomination was made previously, provided that the relevant documents have been updated and they still meet all eligibility requirements.

## CONFIDENTIALITY

Each Nominee and Proposer give permission for the details listed in the application to be released to the members of the Awards Committee (both those listed in the application form and supporting documentation) for the sole purpose of the selection process. All information, discussions, and recommendations on Nominees are confidential.

## OBLIGATIONS & DECLARATION

The Proposer is responsible for confirming:

- The Nominee is willing to be a Nominee for the Max Crawford Medal.
- The Nominee has not been convicted of a criminal offence under a law of the Commonwealth, or an Australian State or Territory.
- The Nominee has not had serious disciplinary action taken against them in response to a substantiated finding of workplace harassment (including sexual harassment), discrimination and/or bullying.
- The Nominee is aware that a description of the work being acclaimed, and images of the successful recipient will be publicised.
- It is expected that the successful recipient will:
  - Attend the annual award ceremony (details to be advised). Assistance towards a domestic economy airfare and accommodation will be provided if necessary.
  - Work with the Academy to promote the importance of the humanities.
  - Assist the Awards Committee in assessing applicants of future rounds (where possible).

## APPLICATIONS CLOSE

**11:59pm AEST Sunday 5 May 2024**

Only electronic applications and attachments submitted via <https://humanities.smartygrants.com.au/> will be accepted. Incomplete applications and any received after the closing time and date will not be considered.

The Awards Committee's decision is final; no correspondence will be entered into. The Academy Secretariat and its staff are not responsible for any Committee decisions and are unable to discuss selection procedures, issue reports or give advice on the progress of nominations.

The successful Nominee (and Proposer) will be informed of the decision by email.

## ADVICE & INFORMATION

Samantha Tutton – Fellowship & Awards Coordinator

02 6189 6982 (9am-3pm AEST/AEDT)

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