



Ernst & Rosemarie Keller Fund

2024 Application Guidelines

The Australian Academy of the Humanities is the national voice for cultural, creative and ethical thinking. We promote the study and application of the humanities because recording, explaining and predicting the human story brings distinctive and diverse ideas to decision-making and contributes to a better future for all.

The Ernst & Rosemarie Keller Fund was established in 2014 through a generous bequest by Rosemarie Keller to commemorate her husband, Dr. Ernst Keller FAHA, and his distinguished career in German and Comparative Literature.

PURPOSE

The Ernst & Rosemarie Keller Fund provides support of up to \$5,000 to the research activities of Australian humanities scholars whose research is concerned with German history, literature, language, politics or culture, or with German contributions to the history, literature, languages, politics or culture of either Australia or the Asia-Pacific region. The research activities can include Travelling Fellowships for travel within Australia and internationally, Masterclasses featuring an internationally renowned scholar, or Workshops. The fund is awarded triennially.

ELIGIBILITY

1. Applicants must be Citizens or Permanent Residents of Australia who are residing in Australia at the time of nomination.
2. Applicants must be in the early/mid stages of their careers, which will be determined, *inter alia*, by how recently a PhD was conferred. In normal circumstances it should have been conferred no more than ten years prior to the closing date for applications.
3. Applicants who have received their PhD more than ten years ago but who can demonstrate a significant, commensurate period of career interruption (such as maternity or parental leave, carer's responsibility, illness, unemployment, or non-research employment) may be considered eligible. This includes disruptions caused by COVID-19. A justification for the career interruption must be submitted as part of the proposal.
4. Applicants must be working in the Humanities, defined as those discipline areas for which the Academy is responsible: Archaeology; Asian Studies; Classical Studies; English; European Languages and Cultures; History; Linguistics; Philosophy and the History of Ideas; Religion; Cultural and Communication Studies; and The Arts.

5. Applications will be accepted from independent scholars as well as those working in institutional settings.
6. Applicants must be working on a project concerned with German history, literature, language, politics or culture, or with German contributions to the history, literature, languages, politics or culture of either Australia or the Asia-Pacific region.
7. The Academy will accept one (1) resubmission from a previously unsuccessful applicant in respect of the same project.
8. Applicants must submit a complete application in order to be assessed for eligibility.
9. The Awards Committee's decision upon the eligibility of an application shall be final.

SELECTION CRITERIA

This Award may be used to support the following research activities:

1. Travelling Fellowships for travel within Australia and internationally. These short-term fellowships (of between 2-8 weeks duration) are envisaged as an opportunity to gain access to research facilities, outstanding scholars and leading research environments.
2. Masterclasses featuring an internationally renowned scholar whose research is concerned with the Humanities. The objective of these inbound fellowships is to foster international collaboration via visits to Australia by eminent humanities scholars. The international scholar would participate in a programme of research activities such as seminars and masterclasses at more than one institution, or seminars and masterclasses at a single institution involving scholars from multiple institutions.
3. Workshops involving scholars whose research is concerned with the Humanities.

USE OF FUNDS

1. The Ernst and Rosemarie Keller Fund is valued at a maximum of \$5,000, and must be used to fund an approved form of research activity in accordance with the Selection Criteria.
2. Funds may be spent on economy travel, accommodation, living and research expenses (e.g. archival work), and expenses incurred in organizing and holding seminars, masterclasses or workshops.
3. Other expenses deemed necessary by the applicant must be identified in the budget and approved by the Awards Committee. If you are unsure about your eligible expenses, please contact the Fellowship & Awards Coordinator at grants@humanities.org.au before submitting your application.
4. The funds are not available to attend conferences or to enrol in any course of study, although conference attendance incidental to research activity will not be penalised.

PLEASE NOTE

Successful candidates will be expected to provide evidence of their expenditure and a concise acquittal report once the research activity is completed.

CONDITIONS OF THE FUND

1. The Academy requires that recipients will conduct their research activities according to appropriate ethical, legal and professional frameworks, obligations and standards.
2. Significant variations to the research plan detailed in the application must be approved by the Awards Committee. Where the research project needs to be postponed for reasons beyond the successful applicant's control, the Academy must be advised promptly of the change of circumstances.

3. Funds will normally be made available directly to the recipient on acceptance of the conditions of the award. In the event that a University is the nominated recipient of funds, a Fellowship will be awarded only on the condition that an administration charge will not be levied by the institution.
4. Funds awarded must be expended by the end of the calendar year following the date of the award.
5. The Academy reserves the right to recoup funds if the Rules of the Award have not been met and/or funds have not been expended.
6. Recipients will be expected to acquire travel insurance before undertaking any international travel and to be sure to abide by all quarantine and health measures in place in any country they are intending to visit.
7. The Academy requires the recipient provide a concise written report on the research activity undertaken and the significance of the Academy's assistance to the overall research project, to be submitted via email within one month of expenditure of the funds or by the end of the calendar year following the date of the award, whichever comes first. Reports must include a brief acquittal budget showing all relevant expenditures (in Australian dollars).
8. Recipients agree that these reports may be published on the Academy website and may appear in whole or in extract or in other Academy publications.
9. Recipients must make suitable acknowledgement of the Academy's assistance in funding the research in any resulting publication, either through the use of the Academy logo or a statement acknowledging the grant.

SUPPORTING DOCUMENTATION

All Applicants must provide the Academy with the following:

1. **Applicant details** (including current contact details, and residency status);
2. **Educational history** (including recent qualifications and PhD information).

Travelling Fellowship applicants must provide:

1. A **Summary of the Research Activity** (a summary of no more than 200 words including the proposed commencement and completion date);
2. Details of **Research Partners**;
3. **Budget Details** including an estimate of costs specifying how the Award will be utilised;
4. A **Research Proposal** (max four A4 pages) to include:
 - a. outline the objectives of your proposed project;
 - b. outline the broad significance of the proposed activities, including how your project relates to the objectives of the funding programme;
 - c. provide a plan of activities; and
 - d. specify the expected outcomes.
5. **Reference Letters (x2)** from 2 eminent scholars (max. two A4 pages each). Referees should have knowledge of your recent work and it is preferable that they are not from the same institution as the candidate;

Additional Attachments to include:

6. A **Letter of Invitation or Support** (if applicable) from the institutions/researchers with whom you plan to collaborate;

7. A brief **Curriculum Vitae** of the Applicant (max. four A4 pages);
8. **Certified copy PhD testamur.**

Masterclass applicants must provide:

1. A **Visiting Scholar Profile** including a short biography (max 200 words);
2. A **Summary of the Masterclass Activity** including the proposed dates (max 200 words);
3. A list of **Collaborating Institutions and Venues**;
4. **Budget Details** including an estimate of costs specifying how the Award will be utilised;
5. **Masterclass** Proposal (max four A4 pages) to include:
 - a. outline the objectives of the visit;
 - b. outline the broad significance of the proposed activities (Masterclasses), including how the visit contributes to the objectives of the funding programme;
 - c. provide a plan of activities; and,
 - d. specify the expected outcomes.
6. **Reference Letters (x2)** from 2 eminent scholars (max. two A4 pages each). Referees should have knowledge of your recent work and it is preferable that they are not from the same institution as the candidate;

Additional Attachments to include:

9. A **Letter of Invitation** (if applicable) to the proposed visiting scholar with whom you plan to collaborate;
10. A **Letter of Acceptance** (if applicable) from the proposed visiting scholar;
11. A brief **Curriculum Vitae** of the Applicant (max. four A4 pages);
12. **Certified copy PhD testamur.**

Workshop applicants must provide:

1. A **Workshop Summary** (max 200 words);
2. **List of Participants** (including current contact details);
3. **Budget Details** including an estimate of costs specifying how the Award will be utilised;
4. A **Workshop Proposal** (max four A4 pages) to include:
 - a. outline the broad significance of the proposed workshop activity;
 - b. outline how the workshop relates to the objectives of the funding programme;
 - c. outline the workshop programme (date, location, sessions); and,
 - d. specify the expected outcomes.
5. **Reference Letters (x2)** from 2 eminent scholars (max. two A4 pages each). Referees should have knowledge of your recent work and it is preferable that they are not from the same institution as the candidate;

Additional Attachments to include:

13. A brief **Curriculum Vitae** of the Applicant (max. four A4 pages);
14. **Certified copy PhD testamur.**

PLEASE NOTE

The application form and all supporting documentation should be provided in English (or accompanied by a translation into English made by a NAATI-accredited translator).

The Applicant may be called upon by the Awards Committee to provide evidence of claims made within submitted documentation.

PAST RECIPIENTS

Previously successful recipients of the Ernst & Rosemarie Keller Fund offered by this Academy are ineligible to be nominated for another round of the Fund.

PREVIOUS NOMINEES/APPLICANTS

Previously unsuccessful Applicants are eligible with respect to the same work for which their nomination was made previously, provided that the relevant documents have been updated and they still meet all eligibility requirements.

CONFIDENTIALITY

Each Applicant gives permission for the details listed in the application to be released to the members of the Awards Committee (both those listed in the application form and supporting documentation) for the sole purpose of the selection process. All information, discussions, and recommendations on Applicants are confidential.

OBLIGATIONS & DECLARATION

The Applicant is responsible for confirming:

- The Applicant is willing to be an Applicant for the Ernst & Rosemarie Keller Fund.
- The Applicant has not been convicted of a criminal offence under a law of the Commonwealth, or an Australian State or Territory.
- The Applicant has not had serious disciplinary action taken against them in response to a substantiated finding of workplace harassment (including sexual harassment), discrimination and/or bullying.
- The Applicant is aware that a description of the work being acclaimed, and images of the successful recipient will be publicised.
- It is expected that the successful recipient will work with the Academy to promote the importance of the humanities.

APPLICATIONS CLOSE

11:59pm AEST Sunday 5 May 2024

Only electronic applications and attachments submitted via <https://humanities.smartygrants.com.au/> will be accepted. Incomplete applications and any received after the closing time and date will not be considered.

The Awards Committee's decision is final; no correspondence will be entered into. The Academy Secretariat and its staff are not responsible for any Committee decisions and are unable to discuss selection procedures, issue reports or give advice on the progress of nominations.

The successful Applicant will be informed of the decision by email.

ADVICE & INFORMATION

Samantha Tutton – Fellowship & Awards Coordinator

02 6189 6982 (9am–3pm AEST/AEDT)

grants@humanities.org.au